



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES

JAN 8TH, 2020 – 7:30 PM AT 44 DAPPLEGRAY

BOARD: B. FARROKH-SIAR, J. JACOBSON, R. PICK, S. JAMES, J. AMBROSE

AUDIENCE: PAUL SCHWARTZ, ADAM PICK, KEITH KELLY, BRUCE WALKER, MICHELLE MATHES,
MEGHAN PATTERSON, KELLY YATES, SARA WALTERS

1. **Call Meeting to Order – 7:35 PM**
2. **Prior Meeting Minutes** – The December minutes were approved.
3. **Treasurer's Report** – J. Ambrose has not yet been able to connect with J. Zack to take over treasure job. Will do this month. Bank signatures will need to be updated.

Kelly Yates introduced guest Sara Walters, an honor student from POLA high school, who has been a riding member of the DLPOA for 6 years. With the recent fires and horses getting lose she came up with the idea to microchip horses. She has teamed up with Dr Sobeck (our local veterinarian) to microchip horses and wanted to know if this event could be held at the DLPOA community center riding ring. She proposed using the small round pen as the micro-chipping spot. They currently have 15 riders with 17 horses who have expressed an interest. Event will be held January 25th from 10:00 AM – 3:00 PM. Kelly Yates will be supervising. All participants will sign a waiver before event. Motion to approve this event. Board voted in favor.

4. New and Recurring Topics / Follow-up Items:

- Security Camera Update – B. Farrokh-Siar reported That Vigilant will install our new security camera by February at a cost of \$6,000 with a onetime city subsidy of \$1,500.
- Review Annual Budget – Need to review last year's expenditures in order to review annual budget proposals. Will postpone until next meeting.
- Establish Process for Committee Budgets – To be continued at next meeting,
- Suggestions for Capital Improvements – Besides new and improved security cameras, no other suggestions were presented.

5. Committee Reports:

- Security Committee – Board agreed to continue with the current criteria that a crime must have been committed/reported in order for camera footage to be viewed. No nilly-willy viewings allowed. President is only member who will have access to footage. Footage can be viewed in real time online with no need to download anything. A motion to develop an updated Security process was made and approved. Security committee will present at next meeting as well as provide an updated article for Hoofbeats to inform residents.

- Ring Committee - K, Yates reported Joe Litchfield has been dragging ring on a consistent basis. Members are all very happy about the riding conditions and the fact that no one is riding for free anymore since locks and Fobs are now fixed. Lights are not working properly right now. In lieu of our annual horse show – which we didn't put on last year – she suggested doing something a little different and more family /kid friendly; The Dapplegray Dog and Pony Show to expose new families with young children to horses and dog activities. Board suggested keeping it horse related only. Kelly will put together a detailed agenda and present at the next meeting. Date suggested for this event is May 3rd.
 - Architectural Committee – Nothing new to report.
 - Trail Committee – Nothing new to report.
 - Welcoming Committee – Two new families need welcome baskets; the Patton's at 6 Sorrel and new family at 83 Dapplegray.
 - Membership Committee – Nothing new to report.
6. **Calendar Review:** Next meeting will be held at 44 Dapplegray, the Pick's home February 5th at 7:30PM. Date for Easter Egg Hunt is set for Saturday, April 11th. May 3rd is tentative date for the Pony Show. May 17th Trail Clean up.
7. **Audience Discussion / Concerns** – Paul Schwartz brought up the problem of Waste management ignoring our signs not to drive on June's Trail during rains and how trail has been damaged multiple times by WM drivers.
8. **Adjournment** 9:00 PM

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security