



Dapplegray Lane Property Owners Association
85 Buckskin Lane Rolling Hills Estates CA 90274

DLPOA BOARD MEETING MINUTES

NOVEMBER 4TH, 2020 – 7:30 PM – COMMUNITY CENTER/ZOOM VIDEO CONFERENCE

<https://us02web.zoom.us/j/83529617605>

ATTENDEES:

BOARD: J. AMBROSE, B. FARROKH-SIAR, J. HATCH, J. JACOBSON, S. JAMES, R. PICK, A. POWER.

AUDIENCE: CYNTHIA BANDY, MATT BANDY, JASON GALLIEN, KEITH KELLEY, BRIAN LITTLE, JOE LITCHFIELD, JACK MCNAMARA, CHRISSY MEISTERHEIM, LISA PEARCE, STEPHEN POLLOCK, AJ POULIN, PAUL SCHWARTZ, KELLY YATES.

- 1. Call Meeting to Order – 7:30 PM**
- 2. Approve Prior Meeting Minutes** - The October meeting minutes were approved.
- 3. Treasurer’s Report:** J. Ambrose reported we currently have a balance of approximately 78K. The application to get our non-profit status reinstated has been filed with the IRS. Brenda Duran has filed an extension for our tax returns.
- 4. New and Recurring Topics / Follow-up Items:**

Babak thanked Suzette James and Jeanette Jacobson for their service on the Board. Thank you as well to Mike Goldsmith, Julie Hatch, Jenny Litchfield and Kelly Yates for organizing Halloween in the Lanes. Everyone agreed the Halloween Parade should be a new event for the Lanes in upcoming years.

Update on Speed Humps – City completed their speed collection data and sent a report to the Board. Report shows 20% of traffic along Buckskin exceeded speed limits whereas 5% of cars were exceeding the speed limits on Dapplegray. The data was collected in front of 6 Buckskin and 16 Dapplegray. No decisions will be made without neighborhood support and HOA approval before any additional speed humps, signs or other speed mitigation measures are acted upon. Committee will meet again and review results presented.

5. Committee Reports:

- Safety Committee - Julie Hatch reported the Safety committee met and decided to send out a SurveyMonkey to the neighborhood in order to establish which residents are currently utilizing burglar alarms and/or security cameras. They also want to get a sense of interest in adding security cameras at the trail heads as well as hiring a security company to drive around in the neighborhood at night. They want to get an idea of what residents is comfortable spending so when you receive their survey make sure to respond and get your voice heard. Some of the suggestions may entail moving from a voluntary HOA to an official HOA. Dues would become mandatory in such a scenario.
- Ring Committee – Kelly Yates reported 28 riders showed up for the Fun Day at the arena 10 days ago! The only problem at the ring right now is a sprinkler that needs adjusting. It’s creating a puddle in one corner of the ring. She also reported the non-resident ring members pay \$400/year and have currently contributed \$16,000 to our community.

- Architectural Committee – Per Joe Litchfield, the Buckman's at 29 Buckskin inquired about their barn.
 - Events – Food truck is set for Saturday, Nov 14th. Invites will be delivered in mailboxes and blast e-mail sent out to neighborhood. Santa is set for Dec 20th Gifts will be received without the typical sit in Santa's lap and talk – instead Santa will deliver gifts and kids will not come onto the sleigh this year. U-haul is rented. Horseback caroling will be Sat the 19th – day before Santa arrives.
 - Welcome Committee – AJ Poulin reported new resident Weaver's at 23 Sorrel, Buckman's at 29 Buckskin and McNamara's at 77 Dapplegray need to be welcomed. No one knows the name of new neighbors at Hart's house yet. We will add them to the welcome list as well.
 - Membership Committee - Our membership is very strong this year. We are currently at 130 paid homes.
 - Communication Committee – Suzette James reported that Sarah Khoury has completed the website update. Brian Little reported our database has also been updated. Still need to obtain just a few e-mail addresses for our blast list. Forms for our upcoming, new directory were included in the November Hoofbeats and will also be e-mail blasted to the neighborhood. Brian received 6 of them back at the meeting!
 - Election results – Closest race ever – only 1 vote separated Chrissy and Brian. Babak and Julie (incumbents) were voted back in along with newcomers Chrissy Meisterheim and Joe Litchfield.
- 6. Calendar Review:** Our January meeting will be held on the 2nd at the Community center.
- 7. Audience Discussion / Concerns:** Paul Schwartz reported Committee to investigate reclaiming lost trails walked all trails to map out exactly which trails have been lost to infringements by residents. They will present formal recommendations for resolutions at upcoming meeting.
- 8. Adjournment** at 8:45 PM

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Installment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security