



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION  
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

**DLPOA BOARD MEETING MINUTES**

**MARCH 3RD, 2021 – 7:30 PM –ZOOM VIDEO CONFERENCE**

<https://us02web.zoom.us/j/83794493112>

**ATTENDEES:**

**BOARD:** J. AMBROSE, B. FARROKH-SIAR, A. POWER, C. MEISTERHEIM, J. LITCHFIELD, R PICK, B. LITTLE

**AUDIENCE:** JEANETTE JACOBSON, JASON GALLIEN, DALE ALLEN, PAUL PHAM, PAUL SCHWARTZ, A.J POULIN, KEVIN PALMA, CINDY BANDY

**Approve Prior Meeting Minutes** - The February Board meeting minutes were approved.  
Meeting called to order at 7:33pm

**New and Recurring Topics / Follow-up Items:**

Girl Scouts Horse Directory Project- Madeline Marshall and fellow Girl Scout member Helena Groskreutz presented their upcoming Project to earn their Silver Award for Girls Scouts. They will be creating a directory of Horses in the Lanes that provides Identification of each horse (gender, name, barn, contact info of owner). They were seeking approval of the Board to begin this valuable project. Board approves! (This is not mandatory)

Capital Improvements- Cindy Bandy/Jenny Good. Cindy confirmed there will be an update to the bathroom, kitchen and asks for any volunteers to help with labor and time. Completion goal is this Summer. Thank you Cindy and Jenny.

Speed Bump : Babak, Chrissy and Meagan walked the Lanes with the city to review speed bump locations and review areas of concern. We are in the early phases and will be reviewing additional notes and call outs. 50% of residents will need to approve the proposed speed bumps. More to update at next meeting.

Construction on Trail – Incident occurred where major construction was on the trail behind 2553 PV Drive North. Reminder to community that trails are not to be used for construction.

**1. Treasurer's Report:**

J. Ambrose reported we currently have a balance of \$74,404.73.

**1. Committee Reports:**

- Safety Committee- Chrissy. Survey Monkey provided helpful feedback regarding safety in the lanes. 93% of residents are concerned about our safety to some degree. 73% currently have some kind of alarm system. 72% are interested in some kind of additional measures. The Security committee will set a meeting date to review the results in detail and propose solutions to the neighborhood and Board.
- Ring Committee – Jason Gallien/Joe Litchfield. Working on updating Binder. We also need a Tractor. Speak to Goldsmith about ideas. Also, still looking for help and volunteers. Please reach out to Babak and he will direct you.
- Architectural Committee –Joe Litchfield. 48 Buckskin received approval. 33 Dapplegray approved for solar panel.
- Events– Easter Event at Ring on April 3<sup>rd</sup>. Outdoor BBQ with Barbaquoa Boys and Icecream Truck. 50% will be subsidized by the Board. Also, a notice will be going out to let neighbors know about preparing an Easter Basket for your child that the Easter Bunny will be passing out prior to the event.

Welcome Committee – AJ-need to welcome 94 Buckskin and 10 Buckskin.

- Membership Committee – No updates.
  - Communication Committee – Robyn met with Grant. The Facebook page will continue to be monitored and run by Grant. It is agreed that it's best to remove non-residents and make sure the page includes community members only, along with boarders (still being discussed). For now, we will stick this the current page as our Official Page.
  - Trail Committee– Paul Schwartz- nothing to report.
  - Directory- Brian Little. 73% verified. Will send Ad Quotes soon.
2. **Calendar Review:** Wednesday April 7th-Arena for possibility/zoom
  3. **Audience Discussion / Concerns:** None
  4. **Adjournment** at 8:33 PM

## **BOARD DUTIES & CALENDAR REMINDERS**

### **January:**

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **March:**

- Review Memberships for Quickbooks, Survey Monkey

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Instalment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice

### **July:**

- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website

- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Instalment