



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION  
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

**DLPOA BOARD MEETING MINUTES**  
**MAY 3, 2017 - 7:30PM AT 85 BUCKSKIN**

**BOARD: LISA PEARCE, JASON GALLIEN, JEANETTE JACOBSON, JENNY LITCHFIELD, JENNY ZACK , BRUCE WALKER**

**AUDIENCE: JOHN KRAMBEER, A.J. POULIN, DENNIS AULT, JOE LICHTFIELD, DALE ALLEN.**

**1. Call Meeting to Order – 7:40pm**

**2. Prior Meeting Minutes - Approved**

**3. Treasurer's Report – Jason G. passed out the 2017 actual Spring Fling budget.**

**4. Recurring Topics & Follow-up Items:**

Spring Fling Recap- John K. reported the 2017 Spring Fling was a successful family affair. We served up 118 dinners and 87 lunches. We had 35 riders this year, which is up from 31 last year. The liquor sales were a little lighter this year compared to previous year. The credit card payments and cash register made the accounting a lot easier and much more accurate than previous years. We made net income of \$12,695.

- Phone Book Update – nothing new to report.

**New Topics:**

- Review and Approve HOA Dues Amount – It was decided to leave current dues as is; \$200 for residents and \$400 for non-resident ring members. We will discuss this in more detail at the November annual meeting so we can obtain more resident input and ascertain if a raise is needed. As an interesting side note Dennis A. informed us that DLPOA dues were \$50.00 in 1964.
- Ring Fencing Estimates – John K. reported we'll need between \$20K - \$23K for the new fence construction, which will be a four rail fence constructed with 6 x 6 posts in concrete "buckets". Fund raising for this project started at the Spring Fling. So far 39 sections have been "sold" with 36 sections remaining of the total 75 sections we are planning to sell.
- Confirm Summer BBQ Date – Date is tentatively scheduled for **Saturday Sep 16<sup>th</sup>**.

**5. Committee Reports:**

- Ring Committee – nothing new to report.
- Ring Equipment Maintenance – John K. reported the drag is in desperate need of TLC, it is down to nubs at this point.

- Architectural Committee - Joe L. reported we currently have lots of construction going on in the Lanes but no problems at this time besides the ongoing issue with the fence infraction on Buckskin. At this time we are unaware if city has taken any action to address the fence infraction.
- Trail Committee – Nothing new to report.
- Welcoming Committee - New homeowners will receive a name sign when they make their DLPOA dues payment. New family with 2 kids has moved in to the Allman's old house on Dapplegray.
- Membership Committee – Jason will suggest changes to the membership committee structure at our next meeting.

**6. Calendar Review:** Confirm Next Meeting Location & Date: Wed June 7th at 7:30 at community center.

**7. Audience Discussion / Concerns**

**8. Adjournment 8:19 PM**

## **BOARD DUTIES & CALENDAR REMINDERS**

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Installment

### **January:**

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Instalment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice

### **July:**

- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security