



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES-ANNUAL MEETING

AUGUST 3RD, 2022- 24 DAPPLEGRAY AND ZOOM

<https://us02web.zoom.us/j/89023203774>

ATTENDEES:

BOARD: B. FARROKH-SIAR, C. MEISTERHEIM, A. BUCKMAN, J. AMBROSE

AUDIENCE: SHERI WALDSTEIN, KATHY GLICKSMAN, KEITH KELLY, PAUL SCHWARTZ, JASON GALLIEN

Approve Prior Meeting Minutes – The July Board meeting minutes were approved.
Meeting called to order at 7:36pm

1. Treasurer's Report:

J. Ambrose reported we currently have a balance of \$55,546.07. Brenda delivered tax returns, they have been signed and mailed. \$17,661 includes dues and membership donations. \$6,361 includes expenses from landscaping charges and maintenance. Julia met with the assistant city manager to talk about the Landscaping issue. The city has a program to pay for ½ of landscaping. Do we want volunteers to help pick plants for landscaping?

New and Recurring Topics/Follow up:

Glenn Zack- The DLPOA and entire neighborhood are deeply saddened at the loss of our dear neighbor, friend and community member Glenn Zack. Glenn was such an active and integral part of our community and his passing is a great loss to so many. We send our deepest condolences to Jenny and her family. Glenn's celebration of life is this Saturday, August 6th.

Elections- Board Elections are coming up in November. Babak will be terming out. Joe, Chrissy and Brian are up for re-election. Therefore, there is 1 spot available for a new nominee (per Paul Schwartz). Babak to review with a committee for nominee. Will start the process next month.

Bins- there has been a late pick up of our bins due to lack of personnel at Waste Management.

1. Committee Reports:

- Speed Humps/Safety/Security-
 - Chrissy and Meagan –Speed Humps surveys have gone out in the mail. The link has also been emailed and is located on our Facebook page. Please follow-up with Chrissy or Meagan if you have not received your survey and we can help. We also have a committee of volunteers that will be calling residents a week before the survey due date

of August 19th to follow up that each resident has voted. These efforts should hopefully get us a larger response than last year and hopefully pass the proposed speed humps.

- Babak added that the city will also be doing a complete re-paving of our streets and the hope is to re-pave and install speed humps simultaneously.
 - Ariana Diverio- A Catalytic converter was stolen from a car at 94 Buckskin on August 1st. In addition to this incident, there has been a concern of non-resident cars that park at the trailhead weekly to smoke and drink. Ariana met with the sheriff. Cameras with motion sensor lights are a great deterrent. In addition, cameras should be visible to others for maximum impact along with signage.
 - Keith Kelly added that most surveillance cameras need some kind of cellular or wi fi. How do we tap into electricity down near the preserve? Is solar possible?
- Ring Committee – Joe Litchfield- not present. Next month to report.
 - Architectural Committee – Joe- not present. Next month to report.
 - Events – Fall BBQ date has been set for Saturday September 24th. Great Band is coming! Jeff is doing the BBQ'ing. Budget is roughly \$5-\$7000. Planning starts immediately. Look for your order form in the September Hoofbeats. If you'd like to volunteer reach out to Babak or any board member.
 - Welcome Committee –nothing to report.
 - Trail Committee- Easement issues continue to be in question off Strawberry Lane and Buckskin Lane and Babak/Paul/Joe plan to work with the city and also work alongside Jason Beck of Strawberry.
 - Membership Committee – Jason- 35% of residents, 58 homes, have turned in their dues. Sorrel is in the lead for % of dues turned in! We have also received an additional \$1400 of donations so far! At the next meeting we can assess if we need to pass out envelopes to those residents that have not paid. A reminder email will be sent out at the end of August. Let's push to our goal of 100% by the Summer BBQ.
 - Communication Committee –Brian- nothing to report
 - Audience comments-
 - Julie Ambrose- Apparently the city of RHE is not contracting with the county anymore, which will result in using a private company who will review planning and permits.
 - Adam Buckman- can a lock be installed on the Community Center bathroom for Ring Members and DLPOA members to use? Jason Gallien responded that it will prove to be a problem because 1. Could become unlocked and 2. We don't have the resources for constant cleaning of the bathroom or repair if something backs up etc.
 - Jason Gallien- asked about raising dues again this year. We voted no for 2022 but will revisit this in March of next year.

2. **Calendar Review:** September 7th. Community Center and Zoom.

3. **Adjournment** at 8:14

BOARD DUTIES & CALENDAR REMINDERS

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail