



**Dapplegray Lane Property Owners Association**  
**85 Buckskin Lane Rolling Hills Estates CA 90274**

**DLPOA BOARD MEETING MINUTES**

**JUNE 5TH, 2019 – 7:30 PM AT DLPOA RIDING RING (85 BUCKSKIN)**

**BOARD: ANDREW POWER, JENNY ZACK, BABAK FARROKH-SIAR, JEANETTE JACOBSON.**

**GUESTS: DEPUTY SHERIFF TAMI BOUSE & JESSICA SLAWSON FROM CITY.**

**AUDIENCE: PAUL SCHWARTZ, KELLY YATES, MEGHAN PATTERSON, KIRSTEN POULIN, KAREN NOCKET, STEVE BOILARD, LAUREN WHITCOMB, CHRISSY MEISTERHEIM, AJ POULIN.**

1. **Call Meeting to Order – 7:40 PM**
2. **Prior Meeting Minutes** –Prior meeting minutes were approved.
3. **Deputy Bouse spoke about recent events in the neighborhood.** The high school kid that was dealing drugs at the end of Dapplegray was busted. Parents were informed and teen was sent off to rehab in Mexico. She suggested calling the Lomita Sheriff's station immediately when/if we see something odd as opposed to posting it on our Facebook page, which they do not see. They can be reached at **310-539-1661**. They do patrol our neighborhood and the trails twice a week as a preventative measure. She added there have not been any reported crimes from the Lanes thus far this year. (The recent car break-ins were not reported to them.) She reiterated some best practices to prevent crime in the neighborhood: use cameras, have signs at trail entrances, the Ring camera is simple and easy and most importantly -get to know your neighbors so you know who belongs in your own neighborhood!
4. **Treasurer's Report** - J. Zack reported the county tax collections office has sent us a new assessed value. There is some confusion as to what number they are claiming our new assessed value should be; \$42,281 or \$62,635 or \$41,762. J. Zack has made an appointment to meet with someone to clarify the discrepancy to the amount. Treasurer report was approved.
5. **New and Recurring Topics / Follow-up Items:**
  - Lanes Security Committee - B. Farrokh-Siar suggested setting up a new security committee with one representative from each street. Jason Beck has already indicated an interest to be the Sorrell rep. K. Yates agreed to be the Buckskin rep. The purpose for the committee is to have a contact person on each street that residents can reach out to with concerns.
6. **Committee Reports:**
  - Ring Committee – Suggestion to ask all home owners with borders to post the phone number for Lomita Sheriffs in their barns so all riders know where to call should they notice anything odd on the trails. A note will be added to Hoffbeats. A potential budget for this years ring maintenance was proposed by J. Litchfield through a written request to board prior to meeting. \$3,000 is his guestimate. This will cover teeth for the drag, hiring workers to maintain the sprinklers or clear weeds and brush and similar work needed. He also requested to be reimbursed \$567.11 for the attachments (switch and wiring) for our Mule that allows it to control the current arena drag. This cost also includes a set of teeth for the drag. Since it came as a package, we also have a spare actuator that is now down in the Tuff shed and can be used if the other one ever gives out. J. Litchfield covered the cost of the installation of the switch and wiring to the Mule – so the HOA will not need to reimburse that. The Mule now works well and is fully functioning to pull the drag. He also suggested hiring a worker to fix and bury the exposed sprinkler line that goes down the main trail to the ring. It's currently broken and not functioning. It would be nice to have it functioning again for the dry summer months to help control dust. Board suggested having him get a bid. L. Hoyne had suggested landscaping the area just above the community center building within the 3-rail fence. More discussion on this to follow next month when everyone is present. Community center building also needs a coat of paint. Lauren Whitcomb's father will provide bid to paint. We should also hire someone to replace water heater. The sulfuric smell when it gets turned on is horrid.

- Architectural Committee – Per J. Litchfield's written report sent in prior to meeting, the only item this month was a request from the new resident at 18 Buckskin which was interior in nature and therefore nothing needed from AC.
- Trail Committee – no meetings have been held therefore nothing new to report. Per AJ Poulin, trail clean up was well attended. Mike Goldsmith did a fantastic job finishing it up the following week.
- Welcoming Committee – Nothing new to report.
- Membership Committee – K. Yates suggested we start offering a summer ring membership as there is interest from college kids. Proposed time frame to be June 1<sup>st</sup> – Sep 30<sup>th</sup>. A price of \$200 was suggested. This was approved.

7. **Calendar Review:** Next meeting July 10<sup>th</sup> at community center.

8. **Audience Discussion / Concerns**

9. **Adjournment** 9:08 PM

## **BOARD DUTIES & CALENDAR REMINDERS**

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Instalment

### **January:**

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Instalment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice

### **July:**

- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security