



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
APRIL 10, 2024 – ZOOM MEETING

ATTENDEES:

BOARD: JACK MCNAMARA, ADAM BUCKMAN, CHRISSEY MEISTERHEIM, KAREENA DONG, BRIAN LITTLE

ATTENDEES: LOU PERSICHINA, MEAGAN PATTERSONULIE, MICHELLE MATHES, PAUL SCHWARTZ, SUZZETTE JAMES, CINDY BANDY,
SHERI WALSTEIN & BECKY BUCKMAN

Approve Prior Meeting Minutes – The March Board meeting minutes were approved by Kareena & Brian.

Meeting called to order at 7:30pm

1. Treasurer's Report:

- Current Balance ~\$66,500
- Misc expenses last month.

2. New and Recurring Topics/Follow up:

- Events Coming Up
 - Easter event held on Saturday March 30th.
 - Easter Recap – Really happy with the turnout even though with the rain.
 - 50-60 people in attendance
 - Trail Clean-up is on Maty 18th 2024.
 - 7:30am start time and will include some breakfast items.
 - Looking to hopefully repaint the arena fence along with clearing work.
 - Trying to secure dumpsters for arena and on street for any spring-cleaning items.
 - Any and all volunteers are welcome to bring tools, machines, for clearing and cleaning work.
 - More information will be provided in Hoofbeats and Paul S. to put up some signs.
 - Santa on the Lanes this year will be held on December 22nd.
- Capital Improvements
 - Front Entrance update – to be discussed or provide an update during May 1st Board meeting.

Committee Reports:

- Security/Safety:
 - April 23rd, 2024, RHE City meeting to address widening the PV Dr.
 - No new updates or current issues raised.
- Ring Committee
 - Continual work being done clearing weeds and fixed some of the latches and locks around the arena.
 - Footings are currently in good shape, thanks to Brian Marshall and Phil Ambrose.

- Architectural Committee
 - Open to new members and can discuss future members.
 - 52 Dapplegray – Replacing pavers and house stucco as part of their pool house remodel which was previously approved.
 - 73 Buckskin – Barn remodel in process and adding drain on DLPOA property to help with drainage and access. Approval was already provided to access property via the arena trail.
 - 7 Sorrel – ADU and Barn project and provided approval letter.
 - 12 Sorrel – House remodel was approved with conditions provided to the City and homeowner. Currently were encroaching 1'-2' on the trail and requested the move the fence back among other comments.
 - As part of the remodel, it was agreed upon with the City and Planning Commission that drainage needs to be addressed on the trail before final permits are obtained.

- Trail Committee
 - Potential idea to put a lock on the horse arena off Narbone. Due to contractors going in and out with heavy machinery.
 - Will follow up next meeting to address issues on unauthorized use of the trail behind Sorrel.
 - The trail by the RHCC golf course has significant ruts and needs to be fixed.

- Welcome Wagon Committee
 - 12 Sorrel to confirm new owners and will be shortly welcomed accordingly.

- Membership Committee
 - No updates currently.

- Events Committee:
 - Easter Event – Reviewed above.
 - 4th of July Event
 - The thought of catering opposed to volunteers cooking the food for guests.
 - Will obtain costs for catering for further discussion.
 - Select Trail Clean-up Date
 - Trail Clean-up is on May 18th, 2024.
 - May 26th Lanes Music Festival 2nd Annual. More information to come.

- Communication Committee:
 - Two open interviews houses still need to be completed for new residents on Buckskin and Dapplegray.
 - Website to be updated with current board meeting minutes and Hoofbeats.

Next Meeting – May 1st, 7:30pm (Community Center)

Adjournment – 8:16 pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security