



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES- ANNUAL MEETING
NOVEMBER 9TH, 2022- RHE CITY HALL

ATTENDEES:

BOARD: BABAK FARROKH-SIAR, BRIAN LITTLE, MEAGAN PATTERSON, JOE LITCHFIELD, ADAM BUCKMAN, JULIA AMBROSE

AUDIENCE: 12+ NEIGHBORS

Approve Prior Meeting Minutes – The October Board meeting minutes were approved by Brian Little and Joe Litchfield.

Meeting called to order at 7:07pm

1. Treasurer's Report:

It was reported that we currently have a balance of approximately \$68,000. The BBQ Expenses were about \$14,000 and \$8,700 deposited.

2. New and Recurring Topics/Follow up:

- **Halloween** – Discussed the concerns about a 4pm start time / People Parking on Street
 - Proposed: Have the Police come one hour earlier (4:30pm instead of 5:30pm)
 - Many reports of it being a Safe and FUN night for all!

Committee Reports:

- Speed Humps/Safety/Security-
 - Road Re-Pavement:
 - We were slated in 2025, but we pushed hard to get it done. However, many were concerned about the quality. The city and inspector agreed on the poor quality. They will redo certain areas to make them less noticeable. The delay on the sides is because of the bad quality. The contractor will put “fogging” to make the color match the middle.
 - Miscommunication between the city and contractors with the painted lines – They have since been painted over.
 - We discussed that they rushed it, did it late at night and had equipment problems. Also, they had fewer men than what was contracted.
 - Additional Comments / Issues were raised:
 - There is a ridge on the sides – is there a full grind?
 - “Stop ahead” on Buckskin it wasn't there before – ask if we can remove it?
 - There is a dip in front of Hoyne's that is more pronounced. Can something be done?
 - Babak is point person for requests.

- Cameras:
 - Cameras were not working for a month. Installed last week and they are new and state of the art. Reminder to call Sheriff for issues.
- Ring Committee
 - Locked down due to rain. The new foundations are performing well with the sand. The ring should be up and running the day after the board meeting
- Architectural Committee
 - Shaw's Structure – Voted 3 to 1 to uphold the ruling
 - Ambrose's are Renovating
- Trail Committee
 - No issues with rain
- Welcome Committee
 - Have a couple of houses to still deliver
- Membership Committee
 - 71% of homes paid in total. 78% of Dapplegray and 72% of Buckskin
 - Membership: 120 homes paid and 60 nonresidents paid
- Events Committee:
 - Santa in the Lanes – Dec 18th
 - Horse Caroling – Dec. 17th
- Communication Committee:
 - The email distribution list needs to be updated
- President Remarks:
 - Lots of Board Accomplishments: Roads and Humps, Re-Footing of Ring, Redesign Community Center Kitchen, Kept Traditions going during Covid, New Directory, New people on the Board!
- New Board Elected:
 - New Board Members Announced - Kareena Dong, Joe Litchfield, Brian Little and Chrissy Meisterheim – Very tight race!
 - New Board to elect the officers

Adjournment – 7:34pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security
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