



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION  
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

**DLPOA BOARD MEETING MINUTES**

**OCTOBER 6TH 2021– 7:30 PM –ZOOM**

<https://us02web.zoom.us/j/82922528229>

**ATTENDEES:**

**BOARD:** J. AMBROSE, B. FARROKH-SIAR, A. POWER, C. MEISTERHEIM, B. LITTLE, J. LITCHFIELD , R  
PICK

**AUDIENCE:** KEVIN PALMA, KELLY YATES, KATHY GLICKSMAN CINDY BANDY, BUCKMAN, J GALLIEN

**Approve Prior Meeting Minutes** – The Sept Board meeting minutes were approved.  
Meeting called to order at 7:33pm

**New and Recurring Topics**

Capital Improvement- Budget was approved at \$16,000 and expenses have been \$16,600 so far. Cindy send an updated photo and it looks great.

Tile Fundraiser (Meagan Patterson) is currently in effect, Meagan and Babak to send out another email.

2022 DLPOA Elections- Board nominations will be made. Will publish Ballot in October Hoofbeats and voting will take place on November 3<sup>th</sup>.

**1. Treasurer's Report:**

J. Ambrose reported we currently have a balance of \$74,038.60. BBQ Expenses so far were \$9,845.93, Income from BBQ \$6,806.

**1. Committee Reports:**

- Speed Humps/Safety/Security- Chrissy- nothing to report
- Ring Committee – Sprinkler Issue will be addressed.

- Architectural Committee –no new plans.
- Events – Fall BBQ was a success and a lot of fun. Thank you to Jeff Meisterheim for the amazing meat. Thank you to the Litchfields for all the planning. Next year talk about pre-sale tickets to avoid running out of food.

Halloween in the Lanes. Sheriff will be present. Please provide names to Jenny Litchfield. A parade will take place Sunday the 31<sup>st</sup>.

- Welcome Committee – Jenny/Meagan/Chrissy- need to compile new list of new residents.
- Membership Committee – same update as September.

2021-2022							
Street	Residents	Yes Paid	%	Membership	Xtra Riders	Donations	Totals
Dapplegray	73	54	74%	\$ 11,875.00	\$ -	\$ 400.00	\$ 12,275.00
Buckskin	57	40	70%	\$ 8,825.00	\$ -	\$ 575.00	\$ 9,400.00
Sorrel	25	17	68%	\$ 3,750.00	\$ -	\$ 375.00	\$ 4,125.00
PVD	13	7	54%	\$ 1,525.00	\$ -	\$ 100.00	\$ 1,625.00
Residents	168	118	70%	\$ 25,975.00	\$ -	\$ 1,450.00	\$ 27,425.00
	Non-Resident	52		\$ 19,465.24	\$ 1,200.00	\$ -	\$ 20,665.24
	Total Membeship	170		\$ 45,440.24	\$ 1,200.00	\$ 1,450.00	\$ 48,090.24

- Communication Committee –Robyn- nothing to report.
- Trail Committee– Sand issue behind 19 Buckskin. Sand migrated on easement. Borders brought in sand from a project Pearce was working on. Still remains an issue. Researching miutes to see how far back this occurred.
- Directory- Brian Little

2. **Calendar Review:** Novemeber 3<sup>rd</sup>, 2021. Annual Meeting . Meeting wttll be at city hall.
3. **Audience Discussion / Concerns:**
4. **Adjournment** at 8:23

## **BOARD DUTIES & CALENDAR REMINDERS**

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Instalment

### **January:**

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **March:**

- Review Memberships for Quickbooks, Survey Monkey

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Instalment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations

- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE