



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES

FEBRUARY, 2017 7:30PM AT 24 BUCKSKIN

BOARD: LISA PEARCE, JENNY LITCHFIELD, BRUCE WALKER, JEANETTE JACOBSON

ATTENDANCE: DOLORES AULT, DENNIS AULT, KELLY YATES, DALE ALLEN, JOHN KRAMBEER, JOE LITCHFIELD, PAUL SHWARTZ, AJ POULIN, KIRSTIN POULIN, ELY ARENCIBIA, ERIN JORGENSEN, MIKE OWENS, JESSICA FINE, JULIA VAN DER PLEOG,

1. Call Meeting to Order – 7:35pm

2. Prior Meeting Minutes Approved

3. No Treasurer's Report – Jason out of town

4. Recurring Topics & Follow-up Items:

- Phone Book – No new updates
- Beautification of entrance at Dapplegray- Lisa P reported that she met with Rick Dykstra who provided a detailed list of recommended plants for the front entrance resurrection program. Greg Grammer at City had also provided her with recommended gardeners that would be able to do the actual planting. Watering – or specifically the lack thereof – was determined to be the main cause for the plants dying at the front entrance. We are currently paying Bennett Landscaping to maintain the front entrance. Someone speculated that something happened to the sprinkler system when re-paving was done and therefore there has been no watering. Why Bennett Landscaping would not notice the lack of water remains a mystery. Lisa will obtain a copy of the Bennett contract to verify exactly what their responsibilities so we can determine if a switch of landscape provider is needed. In addition we will get three separate bids from other landscape contractors.
- Drainage Study – Joe L. reported that a group of residents walked and inspected all the trails following the recent storm. A report referred to as "the AJ Report" have been compiled which includes specific locations illustrated with pictures where work needs to be done in order to improve and fix draining problems.
Joe L, Paul S. and Jason P. attended the previous city meeting where David Whaba requested the support from DLPOA board in regards to the new drainage system proposed in the city Hydrology Study, which was passed out to attendants.
Paul S. reported that City has reviewed of all drains and presented a couple of ideas for improving drainage. Phase 1 would be addressing June's Trail and the Catch basin. Motion to support draining improvements proposed in the Hydrology Study was confirmed. Joe will contact city to convey our support, provide the "AJ Report" as well as attend the upcoming city meeting on Valentine.

63 Buckskin reported that a pipe was installed behind some of the properties along Buckskin to drain water running down from Strawberry Lane. City have not included this

part of the Lanes in their study. Consensus is that city in the past ran drainage from Strawberry that now dumps water onto the back of Buckskin and should probably be part of any proposed upcoming project.

5. Committee Reports:

- **Ring Committee** – John K. reported we lost a little bit of footing in the ring during the rains, but overall both the round pen and the ring held up pretty good considering the amount of water we got. He suggested we could potentially remove the smaller round pen as it is not being utilized by residents. Alternate use would be shed for tractor. Further discussion to follow on this topic at next meeting.

Fence on main ring is in dire need of some TLC. Duct tape is no longer working.

Gate on round pen needs to be adjusted so it closes & locks properly when riders leave.

- **Architectural Committee** – Joe L; Project at 95 Buckskin is progressing.
- **Trail Committee** – Per P. Schwartz; new trail signs have gone up at 12 different locations. He provided map showing all locations. It was suggested in open discussion that all trail committee members need to also adhere to trail guidelines.

A suggestion was made that when trail committee closes trails and adds new locks, notification must be disseminated quicker to users and maintenance volunteers.

John K. proposed he rent a tractor and start fixing potholes on the trails immediately, preferable before any horse sustains injury. Board approved up to \$1,500 for emergency trail fixing and tractor rental.

- **Welcoming Committee** – Jenny L. reported new neighbors at 60 Dapplegray They will get a visit from the Welcoming Wagon soon.

6. Calendar Review: Next board meeting will be held March 1st Location TBD.

Easter Egg Hunt will be held Saturday April 15th.

The Annual Spring fling will be held the following weekend on Saturday April 22nd.

7. Audience Discussion / Julia V. suggested bringing trash dumpsters in for debris clearing that have accumulated on June's trail by frog pond when we have next trail clean up.

8. Meeting Adjourned 9:12 PM

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security