



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION  
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

**DLPOA BOARD MEETING MINUTES  
NOVEMBER 8, 2023 – CITY HALL**

**ATTENDEES:**

**BOARD:** KAREENA DONG, CHRISSEY MEISTERHEIM, JULIA AMBROSE, ADAM BUCKMANL, MEAGAN PATTERSON

**Approve Prior Meeting Minutes** – The October Board meeting minutes were approved by Adam and Chrissy

**Meeting called to order at 7:06pm**

**1. Treasurer's Report:**

- Current Balance - \$66,462.47
  - i. Expenses (BBQ, Misc)
  - ii. Income (Membership, BBQ, Horseshow)

**2. New and Recurring Topics/Follow up:**

- Events Coming Up!
  - Holiday Party
    - Buckmans are Hosting
    - The board approved a \$1000 budget for the party (First Meagan / Second Julia)
    - Adults only
    - 5-9pm
    - Facebook Flyer will be provided
    - Residents Only
  - Horse Caroling (Dec. 16<sup>th</sup>)
  - Santa in the Lanes (Dec. 17<sup>th</sup>)
  - Girl Scouts Caroling (Dec 20<sup>th</sup>)
- Internet at the Arena
  - Babak is working with Cox to request Internet down at the Arena
  - Minimal Setup
  - \$370/month – We are re-evaluating the need and options based on the steep cost
- Coyotes
  - Fernando Berara no longer works for the city but is an independent contractor
  - The city will pay for the services to remove Coyotes
  - Email/cc the board when a sighting occurs so we can track the city correspondence
  - Please post on the website to identify the coyote sighting so they can track it
- DLPOA Directory
  - Please submit changes / additions to Brian Little
  - We discussed the potential of sharing the list to the residents for review prior to printing
- Road Re-pavement
  - Hump sign was printed on Dapplegray street; addressing with contractor to remove it

## **Committee Reports:**

- Security/Safety:
  - Incident on Dapplegray – Pearce’s Car was Stolen
    - Found the Truck at the peninsula center a few hours later
- Ring Committee
  - No Updates
- Architectural Committee
  - Fence request near 81 Dapplegray was reviewed
  - Roofing Material review was done at a residence
- Trail Committee
  - No Updates
- Welcome Committee
  - No updates
- Membership Committee
  - Need an update in December
- Events Committee:
  - Updates Above
- Communication Committee:
  - There are a couple of open interviews

## Open Discussion:

- Discussed starting a Best Decorated House Prize for the Lanes – Approved \$250 dollar prize
- Committee Delegation will happen with the next board
- Front Entry Project is still up for Bid

## New Board Members:

- Babak Farrokh-Siar
- Adam Buckman
- Jack MacNamara

Next Meeting – December 6th, 7:30pm (@ Poulins)

**Adjournment** – 7:49 pm

## **BOARD DUTIES & CALENDAR REMINDERS**

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Instalment

### **January:**

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **March:**

- Review Memberships for Quickbooks

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Installment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security