



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

**DLPOA BOARD MEETING AGENDA
MAY 2, 2018 - 7:30PM AT 85 BUCKSKIN**

1. Call Meeting to Order – 7:41pm

BOARD: Lisa Pearce, Jason Gallien, Andrew Power, Jenny Zach, Melissa MacCracken, Jenny Litchfield

AUDIENCE: Paul Schwartz, Mike Owens, AJ Poulin, Julia Vander Ploeg and Karen Nocket from Strawberry Lane.

2. Prior Meeting Minutes - Approved

3. Treasurer's Report – Approved - 11 homes have not paid dues. Board will do outreach.

4. New and Recurring Topics / Follow-up Items:

- Surveillance Camera Accessibility – Update- Jason described camera setup and how to access and download footage. Talk about hardwiring it but decided it would be too costly, approximately \$400 a year. Discussion of pros and cons in doing so and will leave it open for discussion. Present plan is to make sure we have access currently and try out the hotspot.
- Neighborhood survey regarding updating CC&R's (for barn / out building roofing materials). David Wahba has a survey we can use, but we will ask Kirk Retz to go over it. Will limit it only to this issue. Jenny Zach and Lisa Pearce will work on survey but are happy to have help.
- Confirm Horse Show & Summer BBQ Date – No horse show until the ring fence is done. Board running behind. We have approved 32K and have a bid for 36K. Trying to get additional bids. Temporarily postponed. BBQ possible dates, 8/25 or 9/22. Jenny Zach agreed, once again, to be in charge! Yay!
- Trail Clean up – Report from AJ – May 19th, meet at the ring at 8 AM.
- Review and Approve Annual Dues Notice – Jason suggests possibility of raising the annual dues and that it be discussed at the annual meeting in November. Discussion of riding residents potentially paying more. But residents need to be notified so they can attend and comment. Must consider appropriate price point. After much discussion, Jason will send a notice out that an annual dues increase will be discussed at the next meeting.
- Review bids / budget for ring construction – Jenny Z is waiting on a bid. Discussion of several bids, from 29K – 36K, but we want more bids. Must be a company that's insured. MOTION that budget not to exceed 36K and Board will meet to approve bids and select contractor. APPROVED

5. Committee Reports:

- Ring Committee
- Architectural Committee
- Trail Committee – Per AJ, four met. Most original committee members have dropped out. Mike Goldsmith is willing to help on trail day. Breakfast at 8 at the ring. Bring tools. Talk about problem trails.
- Welcoming Committee
- Membership Committee

6. **Calendar Review: Next meeting-** Community ring on June 6th.

7. **Audience Discussion / Concerns** – Vander Ploeg's child needs a volunteer job in the neighborhood. Discussed possibilities.

8. **Adjournment** (not later than 9:25 PM)

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security