



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES

APRIL 12TH 7:30PM AT 64 DAPPLEGRAY

BOARD: LISA PEARCE, JASON GALLIEN, JEANETTE JACOBSON, JENNY LITCHFIELD, JENNY ZACH , BRUCE WALKER

AUDIENCE: MICHELLE OWENS, MIKE OWENS, SHERI SCHRIER, JOHN KRAMBEER, A.J. POULIN, DENNIS AULT, JOE LICHTFIELD.

1. Call Meeting to Order – 7:44 pm

2. Prior Meeting Minutes - Approved

3. Treasurer's Report - Jason G. provided a current treasury report. It was noted that 133 homes out of 168 paid their home owner dues this year which means we are at 79% membership payment for our 2016/17 membership cycle. The treasury report was approved.

4. Recurring Topics & Follow-up Items:

- Ring Equipment Maintenance – John K. reported that the round pen does not currently have a working lock.
- Phone Book – Update – A.J. offered his son's help with any remaining computer or data entry items left to do.
- Trail Repairs – Joe L. reported disappointment in the city's proposed "improvements" to the end of June's Trail where it connects to the Chandler trail, as the plan was to simply erect a small wall to divert water. The topic will be brought up for additional discussion at the next city meeting. Joe had proposed alternate plans which also entailed removing the cracked asphalt at the end of Sorrel (by June's old house) this summer.

The total cost for the repairs of the trail behind the Ault and Shotwell homes came to a \$1,700 which included adding DG to the trail in order to prevent future dust and provide erosion control. This was \$500 over the previous approved budget of \$1,200.

- Beautification of entrance at Dapplegray /City Matching Program – Lisa P. reported that Andy at the city informed her that we will need to contact Bennett's directly in order to find out what specifically the DLPOA maintenance contract entails, despite the city being in charge of the contract. Currently it's costing us \$520/quarter. Lisa will go and meet with someone from the city in person to try to decipher what the specifics of the contract are.
- Spring Fling – Wendy Watson has created a new logo for the hats that will be sold this year. It was decided by Spring Fling committee that no dates would be printed on the hats this year so any leftover hats could be sold at different community events. John K. reported that donations had been received for almost everything

needed. We would need to spend \$2,591.70. to finance the additional costs. Budget up to \$3,000 was approved.

- Security cameras – Jason G. raised the question if the board has adopted an official policy for usage of the cameras. Consensus was the cameras should only be accessed if a crime has been committed. Bruce W. is currently the only board member who knows how to access the camera footage. He will train additional board members on how to access footage.

5. Committee Reports:

- Architectural Committee – It was noted that a pool fence has been erected at 8 Buckskin. It is too close to street and it is not in compliance with the neighborhood fence requirement. City is aware of this infraction.
- Welcoming Committee – A.J reported that the new welcome letter for new residents include verbiage on how to go about construction and home improvements.

We have three new families that moved in since last meeting; The Kelly family on Sorrel/ the Baxter's family on Dapplegray and a new family moved into the Michel's old house on Dapplegray.

6. Calendar Review: Confirm Next Meeting Location & Date – Community Center Wednesday, May 3rd.

7. Audience Discussion / Concerns: There is interest from some of the neighborhood youths to start up Dapplegray Dumpsters again. They are currently reviewing how the old DD was set up with one of the founding father's father; Glenn Zack.

It was suggested that residents with ring privilege should pay the same fee as non-residents, which is currently \$400/yr. This will be brought up for discussion at the upcoming meeting.

8. Adjournment (9:10 PM)

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Installment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security