



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING AGENDA
DECEMBER 7, 2016 7:30PM AT 29 DAPPLEGRAY

1. **Call Meeting to Order – 7:30pm**
2. **Prior Meeting Minutes** - Approved
3. **Treasurer's Report** -. Motion to APPROVE. Membership numbers are up, thanks to Bruce. \$1,600 net expenses for BBQ. Did not open interest bearing account this year as expected because the rates were too low.
4. **Recurring Topics & Follow-up Items:**
 - Ring Equipment Maintenance – John K. not present. Per Jason, he has been using his gator to maintain the ring, which is not an appropriate vehicle, burned clutch (\$1800). Though he pays for routine maintenance, he has asked us to contribute to this repair. Either we help with repair, or purchase an appropriate vehicle. Dennis says the ring is a mess, no drainage. Jenny explains how it has improved. Much discussion about drainage issues. (Many riders are very happy. Non residents have contributed 11K toward ring). We need to create a budget for him to spend. Kathy says we lost 20 riders (from 17 families). However, we have gained, due to improvements, 9 new riders. There were 48 residents last year and we have the same now. 14 haven't picked up badges or FOBs. John is not here and he is in constant contact with the riding community. A) Budget and B) Organize meeting with riders before we agree to invest more. Jason MOVES WE REIMBURSE CLUTCH - APPROVED and to organize meeting. Kelly says we have been trying to deal with wet areas. TABLED until John can come.
 - Phone Book – Update – Bruce says we have all the info on the residents. Julie gave info on who did the printing. Now we have to get the ads. Bruce, AJ and Melissa will do. TBC
 - Buckskin Trail Repair – AJ deferred to Joe who says City is having a hydrology study done (near Dennis's and AJ's) and by Narbonne (Xs for aerial survey). They did a preliminary analysis and the drain is undersized. An upgrade was recommended. Though they did not give actual recommendations with costs. Wahba said we should use money from Chadmar to fix all issues and not limit the scope. Recommendations with costs will be forthcoming. Ring drainage might be part of it. City will be having a meeting. We should propose other problem areas they could fix. TC and Board should get a list together before end of year. 9AM Saturday walking trails from AJ's house. Kathy will blast an announcement to the neighborhood. Kathy asks if there will be strings attached but we believe City has a vested interest in drainage issues since they are paying, although they don't want to have anything to do with our trails.
 - Beautification of entrance at Dapplegray /City Matching Program – The City will match up to \$2,500 for improvement. Also, we pay 1K yearly and there was a

problem. It's due for a makeover. If we use city contractors, we don't need bids. . Lisa will contact and meet with Rick Diesel. MOTION TO PAY HIM UP TO \$500 FOR RICK'S DESIGN – APPROVED. Get a plan and take to the Board in January.

- Operation Santa – Kirk will drive Jenny's brother's truck. Jason in charge of traffic control. Denis's driveway for decorating his truck at 10 AM. 18th.
- Christmas / Holiday Party – Barges will host at 62 Dapplegray. No kids. 6 PM. Get some booze from ring. Bring appetizers. Dec 17th.
- Horseback carolers on Saturday from the ring at 2 pm. Want everyone to meet, walkers, etc. Last stop at the end of Sorrel. Mrs. Clause will be there.

New Topics:

- Speed Radar on Buckskin / Speed Bumps – Lisa met with Greg Grammar. In about 3 weeks we will place it on Buckskin for a week or two. Then later rotate. Regarding our previous topic of providing parking space for cars, Marie will write an article for Hoof Beats.
- Movement of rocks from parkways
- Selection of Executive Officers

5. Committee Reports:

- Ring Committee
- Architectural Committee – the topic of the metal roof on Sorrel is not being pursued.
- Trail Committee – Nails on trail. Other people and Grant dragged many trails and collected a half bucket of nails and other metal shrapnel. Grant will write an article about magnets. Jessica has donated dirt for filling trails. Jason says TC should get bids to consider. Bruce suggests non powdery dirt near trail heads and that we look into other alternatives. Too much dust for some people. Kathy gave an explanation why that is difficult to do. Bruce suggests we invest some funds in trails. Trail signs still not printed. Marie will make sure it gets done.
- Welcoming Committee – Bruce proposes if newbies join DLPOA, they get a free name sign MOTION - APPROVED

Membership Committee - BOARD POSITION SELECTION-

LISA - PRESIDENT

JENNY ZACH – VP

JASON – TREASURER

MELISSA - SECRETARY

JEANETTE AND JENNY L - OFFICERS

6. **Calendar Review:** Confirm Next Meeting Location & Date – LITCHFIELDS 64 DAPPLEGRAY LANE JANUARY 11TH (SECOND WEDNESDAY)
7. **Audience Discussion / Concerns:** KIRK says City Celebration wants to cancel horse activities! TBD; Buy Gary a big new white board up to \$100 so Gary or Wendy Watson can continue tradition of making announcements for Board meetings. MOTION APPROVED; Discussion about camera quality and usage.
8. **Adjournment** (approximately 10:00 PM)

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Installment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security