



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
FEBRUARY 8TH, 2023 – POULINS

ATTENDEES:

BOARD: BRIAN LITTLE, ADAM BUCKMAN, JOE LITCHFIELD, KAREENA DONG, CHRISSEY MEISTERHEIM, MEAGAN PATTERSON

AUDIENCE: BABAK FARROKH-SIAR, PAUL SCHWARTZ, ANDREW POWERS, BANDYS, POULINS + MORE

Approve Prior Meeting Minutes – The January Board meeting minutes were approved by Meagan and Chrissy

Meeting called to order at 7:35pm

1. Treasurer's Report:

- Balance of \$66,944.58
- No material expenses or income – mostly miscellaneous membership payments reimbursements

2. New and Recurring Topics/Follow up:

• **Road Re-Pavement Fixes:**

○ David Wahba Update:

- Started the Re-pavement Project over 2 years ago
- The total project included Strawberry and Silver Spur
- \$600,000 was allocated to the Dapplegray / Buckskin portion of joined project
- City decided to go with the lowest bidder for the project
- Original plan - Slurry seal on Dapplegray
- Actual Plan - Grind and overlay on 3 streets was decided – the quality of work is very poor (all parties agree)
- Joint Project delayed overall Project (City of RPV hard to schedule around)
- Wahba is estimating \$181,000 additional to complete the project correctly
- Feb 28th is when next years budget will be addressed in front of city council
- Wahba is proposing our improvements are lumped in with Strawberry Project
- Need authorization to go over budget with City Council
- Multiple Options
 - Option 1 – Do it right in summer with Strawberry
 - Option 2 – Proceed as was spec'ed with Additional changes
 - Option 3 – Request additional budget to redo it now
- Speed Humps – Not done correctly – Current contractor to come and redo
- City is going to step in and do the right thing

• **Trail and Arena Maintenance**

- Dirt was brought in and spread around to improve Arena
- Mike Goldsmith has been instrumental in helping with the Maintenance

• **Capital Improvement Project Discussion**

- Motion was approved for Julie Hatch's Plan
- Trail Maintenance and Trail Improvements scope still in discussion
- Signage at Buckskin scope still in discussion

Committee Reports:

- Security:
 - Nothing to Report
- Ring Committee
 - Sprinkler Leak – Joe to work with contractor
 - WM removed the dumpsters down by the Arena
 - Brian Marshall is helping drag the Arena
- Architectural Committee
 - 26 Sorrel – Interior Remodel
 - 73 Buckskin – Barn Remodel by the Arena
- Trail Committee
 - Already provided updates above
- Welcome Committee
 - Baskets prepared for delivery this month
- Membership Committee
 - Nothing to Report
- Events Committee:
 - Calendar is in Process for the Year
 - Movie down at the Arena coming soon!
 - Neighborhood Easter Celebration is the Saturday before Easter
- Communication Committee:
 - Interviews are Complete
 - Contact Information getting collected at the same time as interviews moving forward

Next Meeting – March 1st – 7:30pm

Adjournment – 8:53pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security