



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES

APRIL 7TH, 2021 – 7:30 PM – ZOOM VIDEO CONFERENCE

<https://us02web.zoom.us/j/83794493112>

ATTENDEES:

BOARD: J. AMBROSE, B. FARROKH-SIAR, A. POWER, C. MEISTERHEIM, J. LITCHFIELD, R PICK, B. LITTLE

AUDIENCE: JEANETTE JACOBSON, DALE ALLEN, PAUL SCHWARTZ, A.J POULIN, KIRSTEN POULIN, KEVIN PALMA, CINDY BANDY, BRENDA DURAN, BUCKMAN

Approve Prior Meeting Minutes - The March Board meeting minutes were approved.
Meeting called to order at 7:31pm

New and Recurring Topics / Follow-up Items:

Capital Improvements- Cindy Bandy- Cindy has started to make purchases and the Goal is to complete Arena kitchen by July.

Speed Bump : Babak, Chrissy and Meagan will present at next meeting.

Dues Increase – Current dues are \$225 a month. We need to agree on a marginal increase to support things like increased security. In addition, we do a lot of events and the board cannot keep subsidizing them. Agreed to grandfather in Senior Citizens. Topic needs continued discussion.

Storm Drain Hazard- Paul Schwartz- Open hole off circle trail off PV Drive North (behind 15 Buckskin) Sent a note to David Wabauv at the city. It is a major danger to horses and hikers. Joe Litchfield suggested that the work could be done ourselves at a fraction of the cost. Follow up with David at the city again.

1. Treasurer's Report:

J. Ambrose reported we currently have a balance of \$63,686. 88. All Taxes are up to date.

1. Committee Reports:

- Safety Committee- Chrissy. Security Committee is still reviewing items to recommend for improving safety.

- Ring Committee – Joe- looking into fixing round pen and footing needs replaced.
- Architectural Committee –Joe – nothing to report.
- Events– Easter Event at Ring on April 3rd™ was a major success. Thank you to all who joined and for the hard work Babak put in to plan. We had 140 adults and 50 kids. Event cost was a total of \$4300 for BBQ, \$800 for Ice cream and 300 for extra's. \$1600 came from community. We would love to make it quarterly but the board may not be able to subsidize as much.

Quarterly events would be great. Suggestions such as Live Music at the ring and Food Trucks are being researched.

- Easter Bunny was again awesome. Thank you to Litchfields and Littles and Babak's family for decorating the float. And the HUGE thank you to Jacobson's for baskets and creating Easter Magic, along with the "East Bunny"

Welcome Committee – AJ- nothing to report

- Membership Committee – No updates.
- Communication Committee – Robyn – nothing to report
- Trail Committee– Trail Clean up is May 15th.
- Directory- Brian Little- Proofing in order. Sponsors are in. Goal is May.

2. **Calendar Review:** Wednesday May 5th- Arena
3. **Audience Discussion / Concerns:** None
4. **Adjournment** at 8:02PM

BOARD DUTIES & CALENDAR REMINDERS

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website

- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment