



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES

APRIL 10TH, 2019 – 7:30 PM AT DLPOA RIDING RING (85 BUCKSKIN)

BOARD: ANDREW POWER, JENNY ZACK, BABAK FARROKH-SIAR, VON MUSE, LARRY HOYNE, JENNY LITCHFIELD.

AUDIENCE: JOE LITCHFIELD,

- 1. Call Meeting to Order – 7:30 PM**
- 2. Prior Meeting Minutes** –Prior meeting minutes were approved.
- 3. Treasurer's Report** - J. Zack reported we are current on all bills and expense with \$33,673.32 in our checking account. A new law is in effect as of this year; each HOA are now required to carry a bond. The price for such bond is \$238 per year. A motion to pay this was approved. J. Zack suggested it may be time to finally shred our tax documents from the 90's. Board agrees. Treasurer report was approved.
- 4. New and Recurring Topics / Follow-up Items:**
 - Easter Activities
 - Trail Clean-Up Day – Discussion pursued if we should hire day laborers for weed whacking. We'll need to rent tractor and dumpster. In order to raise participation we need to put out sign at intersection early as well as do sign up genius? Need coffee donations and donuts. Check with Julie Hatch on how this was organized last year.
 - Front Landscaping – L. Hoyne reported on the bid from Finley's: they want \$7,480.00 to re-do the sprinkler system and put in a couple of hundred new plants. The monthly maintenance will be \$400/month. City has a matching program. Will check with Mike Goldsmith how much it is.
 - Security Camera at Front Entrance – A. Power is only one with access to current cameras at front entrance. Camera is not useful in the dark. B. Farrokh-Siar suggested adding light to front during landscape project at front. \$25/month for wireless access. Robust discussions on various solutions to camera issue at front entrance with no specific resolution reached. Will continue next meeting.
- 5. Committee Reports:**
 - Ring Committee – Discussion on how to drag and maintain if/when John Krambeer moves to Temecula. Per Kelly Yates ring members are dissatisfied that the magnet lock is not working. Due to illness J. Gallien has not had time to repair yet.
 - Architectural Committee – Per J. Litchfield The Kourey's at 60 Dapplegray had some revisions to the ongoing plans for their remodel due to the City wanting their backyard structures into compliance. Part of their request was to put on metal seam roofs. They were advised this would not be allowed per our CC&R's and the recent votes from the Board on the metal roof issue.
 - Trail Committee – nothing new
 - Welcoming Committee – Patterson's at 8 Buckskin have been officially welcomed. Need to get basket for new owner of Mrs. Bakers house.
 - Membership Committee – J. Gallien not present nothing to report.
- 6. Calendar Review:** Next meeting May 5th at community center.
- 7. Audience Discussion / Concerns**
- 8. Adjournment** 8:46 PM

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice

July:

- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security