



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES-ANNUAL MEETING

JULY 6TH, 2022- ARENA AND ZOOM

<https://us02web.zoom.us/j/89023203774>

ATTENDEES:

BOARD: B. FARROKH-SIAR, C. MEISTERHEIM, J. LITCHFIELD , M. PATTERSON, B. LITTLE, A. BUCKMAN, J. AMBROSE

AUDIENCE: BECKY BUCKMAN, KEVIN PALMA, SHERI WALDSTEIN, KATHY GLICKSMAN, A.J POULIN, PAUL SCHWARTZ, JASON GALLIEN

Approve Prior Meeting Minutes – The June Board meeting minutes were approved.
Meeting called to order at 7:37pm

1. Treasurer's Report:

J. Ambrose reported we currently have a balance of \$44,046.41. Income included \$2,825 from DLPOA member dues. Expenses were \$790 which included ring maintenance. Fiscal financials close with the end of June and will be completed this month. A new expense just occurred- the ring toilet needed snaking and the cost was roughly \$1000.

New and Recurring Topics/Follow up:

4th of July: Babak- Thank you to Jenny Litchfield and Becky Buckman for organizing such a fantastic 4th of July event. The parade and festivities down at the ring were awesome and everything was so well done.

Mailbox Theft- Evidence of someone trying to tamper with the DLPOA mailbox was noticed at the end of June. A tool was thrown in the bushes near-by. A neighbor offered to check on it weekly.

1. Committee Reports:

- Speed Humps/Safety/Security- Chrissy and Meagan –Speed Humps: Surveys will be going out at the end of July. There will be an option of a mail-in survey or survey-monkey link. The city requires votes be submitted by August 19th. Votes will be analyzed by each street. We need 50% plus 1 in favor the speed hump to pass (per street). Chrissy will be updating the neighborhood again and following up with a committee dedicated to ensuring residents are voting.

Trash Cans - don't forget to pull them in. The city is also patrolling cars that are staying overnight on the street.

Security Guard and patrolling- topic to revisit for next meeting.

- Ring Committee – Joe Litchfield- Trim was done around the perimeter the day before the 4th. Sprinklers are finally working. Nothing else to report.
- Architectural Committee – Joe- nothing new.
- Events – Fall BBQ date has been set for Saturday September 24th. Begin planning in August.
- Welcome Committee –Welcome Wagon needs to revisit 73 Buckskin.
- Trail Committee- Easement issues continue to be in question off Strawberry Lane and Buckskin Lane. The board should ensure that no fence blocks an easement. Jason suggests that the HOA could fund a survey (cost roughly \$700 to \$1400) to establish the exact perimeter where easement(s) are in question.
- Membership Committee – Jason- 21 residents have paid towards dues as of today. 6 ring members have also paid. Let's push to our goal of 100% by the Summer BBQ. A reminder email can be sent and notices with envelopes be should be offered.
- Communication Committee –Brian- nothing to report
- Audience comments- Kathy Glicksman inquired what the new water restrictions were for RHE. Cal Water currently restricts outdoor landscaping to 2 days a week.
Paul Schwartz- would like to move old DLPOA files down to the ring. Julia Ambrose also has some to move.

2. **Calendar Review:** August 3rd next meeting. Zoom and location tbd.

3. **Adjournment** at 8:08

BOARD DUTIES & CALENDAR REMINDERS

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date