



**DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274**

DLPOA BOARD MEETING MINUTES-ANNUAL MEETING

MAY 4TH, 2022- RING

<https://us02web.zoom.us/j/81878102624>

ATTENDEES:

BOARD: B. FARROKH-SIAR, C. MEISTERHEIM, J. LITCHFIELD , MEAGAN PATTERSON, BRIAN LITTLE,
ADAM BUCKMAN

AUDIENCE: KAREENA DONG, KARI LEDLIE, CINDY BANDY, KELLY YATES, CARL FAULKNER

Approve Prior Meeting Minutes – The April Board meeting minutes were approved.
Meeting called to order at 7:39pm

1. Treasurer's Report:

J. Ambrose reported we currently have a balance of \$44,888.22. Material expenses for the previous month include \$12,200 for grading and \$3000 for plumbing repairs, along with \$5400 towards insurance.

New and Recurring Topics/Follow up:

April Recap- Babak

Easter Event- Thank you to Meagan Patterson and the Easter Committee for putting on such an awesome event. Everyone had a great time and the event was such a success after 2 year hiatus.

Trail Clean up- A big thank you to Jenny and Joe for spearheading a successful trail clean up. It was a productive day. Thank you to all who came out.

Directory- Huge shot out to Brian Little for all his hard work on updating the Directory. Updating the directory was a difficult task with so many resident changes taking place, he did a great job on capturing all the info and being so thorough. In addition, the aesthetic is awesome, and everyone loves it. Thank you to our sponsors. If you haven't done so already, please make sure to bring Julia Ambrose a check or send a Zelle payment for your ad.

Truck Deliveries- Board has been notified that trucks are delivering on non-delivery days. Board and Trail Committee need to remind residents that trail delivery days are Wednesdays and Thursdays.

Front Entrance- Complaints continue regarding front entrance and weeds, etc. We have a contract with Bennet which is city wide. If this continues to be an issue, Julie can look into giving notice to end contract and look into other bids.

Annual Dues: Every April we vote to increase dues or keep them the same. It was voted that the dues would not be increased again this year.

1. Committee Reports:

- Speed Humps/Safety/Security- Chrissy and Meagan are reviewing speed hump locations and will follow-up with the City to review and make a plan to re-survey.
- Ring Committee – Joe Litchfield/Kelly Yates- Ring is leveled and done. Membership has been great and everyone has been very happy with how things are being run.
- Architectural Committee – Joe- no new updates.
- Events – Fall BBQ is next on the list to plan. Looking at September 10th, 17th or 25th? Need to review holidays (Roshanna) and confirm at next meeting.

Pony Camp- Kelly Yates- establish 2 or 3 Fridays this summer for our Pony Camp event.

Summer Kick-off event or casual get together at the Ring- tbd

July 4th Event- tbd to plan and discuss at June Meeting.

- Welcome Committee –Welcome Wagon needs to revisit 73 Buckskin.
- Trail Committee- Wildfire Prevention Relief Grant to be reviewed
51 Buckskin- resident has complained of trail access being lost and encroached upon. Board to review.
- Membership Committee – n/a
- Communication Committee –Brian- Directories are awesome. Great job.

Audience Concerns

Dennis A. complained of theft last year on his property. HOA reminded all that the board is not responsible for tracking or tracing theft. The board does ask that residents report theft to the HOA after reporting the sheriff so that the neighborhood can be alerted. Recommend getting personal security cameras for property. We have a security camera at our entrance and can partner with the Sheriff when feasible.

2. **Calendar Review:** June 1st, Zoom

3. **Adjournment** at 8:15

BOARD DUTIES & CALENDAR REMINDERS

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment