



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
MAY 3, 2023 – TEAMS MEETING

ATTENDEES:

BOARD: BRIAN LITTLE, ADAM BUCKMAN, KAREENA DONG, CHRISSY MEISTERHEIM, JOE LITCHFIELD, JULIA AMBROSE

Approve Prior Meeting Minutes – The April Board meeting minutes were approved by Julia and Adam

Meeting called to order at 7:33pm

1. Treasurer's Report:

- Current Balance of \$60,279
- Misc expenses for Easter reimbursements

2. New and Recurring Topics/Follow up:

- **Capital Improvement Project Discussion:**
 - Looking to get additional bids for the Front Entry
 - Julie has provided a list of plants.
- Mary Dimmick (Road Construction)
 - The city is going to work with her and she will not have to repave the cul de sac.
- Easements
 - A letter needs to go out addressing Easements at/after Home Purchase
 - Paul and Brian will be spearheading this.
 - This conversation stemmed from a developer on Sorrel indicating that the lot didn't show an easement on the property and they were not informed.

Committee Reports:

- Security/Safety:
 - Nothing to Report
- Ring Committee
 - We will post that the ring will be closed for Memorial Day
 - The weeds have been cleared
- Architectural Committee
 - DLPOA has an approved roofing list – We need to make sure we are guiding homeowners through the process and that the homeowners are aware of the new county requirements
- Trail Committee
 - May 20th Trail Clean-up day
 - Julia working on reserving the dumpsters
- Welcome Committee
 - Nothing to report
- Membership Committee
 - Nothing to Report
- Events Committee:

- Easter Event
 - It was a huge success! Thank you to all who contributed!
- Memorial Day Party (5/28) 12-6pm
 - 3 bands
 - Open bar
 - Games
 - Kids Activities
 - Food Trucks / Ice Cream Truck
 - Working on \$ per ticket
 - Budget to not exceed \$5000 – was approved by the board
- Triathlon – Bringing it back End of Summer (First week after school starts)
- Summer BBQ – Working on Dates
- Communication Committee:
 - Up to date

Next Meeting – June 7th, 7:30pm

Adjournment – 8:29pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security