



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
JANUARY 4TH, 2023 – 60 BUCKSKIN

ATTENDEES:

BOARD: BRIAN LITTLE, ADAM BUCKMAN, JULIA AMBROSE, JOE LITCHFIELD, KAREENA DONG, CHRISSEY MEISTERHEIM, MEAGAN PATTERSON

AUDIENCE: KARI LEDLIE, PAUL SCHWARTZ, FRANK KLINE, MELISSA MACCRACKEN

Approve Prior Meeting Minutes – The December Board meeting minutes were approved by Adam Buckman and Joe Litchfield.

Meeting called to order at 7:34pm

1. Treasurer's Report:

- Balance of \$68,131.3
- Expenses for the month: \$4,600 in property taxes and \$1,700 for Holiday Party

2. New and Recurring Topics/Follow up:

- December events were a huge success. Thank you to everyone who participated and contributed to keeping our wonderful traditions alive!
- **Road Re-Pavement Fixes:**
 - Brian had a call with David Wahba this week; the weather and holiday has slowed things down.
 - The contractor is focused on the sides – minor and major adjustments to prepare for the fogging
 - The work will start in the next couple of weeks.
 - Working on uniformity and standardizing of seams and speed humps
 - Road Updates will be about 2 months.
- **Trail and Arena Maintenance**
 - The new footing is holding up great!
 - There is minor cleanup/electrical that needs to be done around the Arena.
 - Traditionally, there has always been an annual trail cleanup, but the trails would benefit from more continuous maintenance
 - Joe re-proposed the possibility of a tractor purchase for the quarterly maintenance
 - Annual Trail Cleanup could involve more improvement projects if we kept up with the maintenance more regularly (painting of fences)
 - Brian proposed that at the beginning of each quarter we throw out a date for the next working day
 - A couple of trees have fallen with the weather over the holidays – Joe will reach out to Mike Goldsmith to see if the city can take care of it. If not, Joe will help and work with other neighbors to do the clearing.
 - Trail Committee does a review the week before the cleanup to determine areas to be addressed. – This will need to continue to ensure we address the troubled areas first.
 - Reminder to please not drive on the trails for 48 hours after a rain
- **Capital Improvement Projects**

- Julie Hatch proposed redoing the Front Entry – She drew up replanting / improvements
 - City will contribute \$2,500
 - A quote was Received for \$9,000
 - Joe proposed getting a couple more bids
 - Paul to send Rick Dyksels original plans for review as well
- Update the sign on the corner of Buckskin / Dapplegray
- Community Center Improvements
 - Kari proposed creating a more paved way to get down to Community Center
 - Joe proposed adding gravel or road base to fix the areas around the arena and make it easier for vehicles to get down
 - Kareena proposed a Community Garden down by the Community Center

Committee Reports:

- Security:
 - Nothing to Report
- Ring Committee
 - Locked Down for the Rain
- Architectural Committee
 - 44 Dapplegray – New Barn is in Review
 - 52 Dapplegray – Pool Remodel
 - 37 Buckskin – New Front Gate was denied by City for being too high; DLPOA is ok with taller structures at driveways, but must comply with city code
 - 29 Buckskin – New Barn and ADU are being submitted shortly for review
- Trail Committee
 - Proposing Regular Maintenance
 - Looking for neighbor Volunteers to help on a Quarterly Bases
 - Joe Litchfield going to help with plan to remove tree in the trail
 - Please stay off the trails within 48 hours of rain
 - Waste Management can still remove bins during the 48 hours and it is at the discretion of the driver at the time of pickup
 - Joe proposed putting half gates at Sorrel trails to deter vehicles from continuous access to the trails and ultimately preserve the trails
 - AJ proposed reminding neighbors / boarders of respecting the trails as it relates to vehicle access and parking in front of homes. DLPOA is requesting that neighbors with boarders remind them that it is courteous to park in front of the homeowner of the property they are visiting.
 - Next steps:
 - We might need to take Action by putting gates in place
 - We will Post on Facebook and Hoofbeats – Friendly Reminder
 - Kari proposed posting a document at the barns / AJ proposed creating a flyer to put in mailboxes – AJ to write-up
- Welcome Committee
 - A couple new neighbors still need to be welcomed
 - Proposal to Loop in Neighbors beforehand on Facebook
 - Proposal to let more neighbors know when the welcoming is happening
- Membership Committee
 - Previous Numbers from December - 71% of homes paid in total.
 - 78% of Dapplegray and 72% of Buckskin
 - Membership: 120 homes paid and 60 nonresidents paid
- Events Committee:
 - Not much to Report
 - Family Movie Night coming after the Weather passes
- Communication Committee:

- Ariana Divario is going to step up as the Communication Committee Lead
- DLPOA contact database update will begin in January with ongoing maintenance
- Facebook Admin to be updated with new chair
- New Neighbor Interviews

- Open Discussion
 - Waste Management – be aware that they are requesting trash cans to be off the side of the street. Please give grace to neighbors; they are obliging to the company’s request
 - Narbonne – Water Line Construction Project has started – be aware of delays
 - It was proposed that we create a Calendar for the Yearly Events (Kari to head it)

Next Meeting – February 8th – 7:30pm

Adjournment – 8:35pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security