



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION  
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

**DLPOA BOARD MEETING MINUTES**  
**JUNE 1, 2016 7:30PM AT 85 BUCKSKIN LANE**

**BOARD MEMBERS:** LISA PEARCE, JASON GALLIEN, JENNY LITCHFIELD, BRUCE WALKER, JENNY ZAC

**AUDIENCE MEMBERS:** PAUL SCHWARTZ, MATT WITCOMB, LAUREN WITCOMB, MIKE OWENS, DENNIS AULT, KELLY YATES, DALE ALLEN, KIRK RETZ, ANDREW POWERS, CINDY BANDY, MATT BANDY

**1. Call Meeting to Order – 7:40pm**

**2. Prior Meeting Minutes-** Approved

**3. Treasurer’s Report-** No report

**4. Recurring Topics & Follow-up Items:**

• **Community Communications:**

- Security Camera Update – Follow up with Vince for 2<sup>nd</sup> quote. 9 responses to e-mail set up. Everyone who responded wants a better camera installed. We will not be able to tap into city cameras.

**Motion passed to check into cost for physical security presence.**

- Phonebook Sample of proposed phonebook form was submitted – Silence will mean approval.
- Golf Course: They will only provide 15’ at June’s Trail. Estimate for drainage was expensive, so the city went to an outside firm for another bid.
- Hoof Beats – Dale Allen has an article to submit regarding Elderly Group who helped younger people. Gary will submit a history article and Kirk will do an article regarding the coyotes.

**5. New Topics:**

- **Coyote Article** – Kirk was misquoted and the DLOPA did not give permission or authorization to shoot coyotes. Fernando works w/ the city to shoot / kill / trap coyotes.  
**Motion passed: No shooting of coyotes.**
- **Pony Camp:** Starts on June 24<sup>th</sup> and will run for 6 weeks every Friday from 6:30 to 8:00.
  - Dues Notice / Increase – to be delivered this weekend.

**6. Committee Reports:**

- Ring Committee – John has been dragging the ring at 6:30 am.
  - New hole is developing – needs to be dug up and recompact.
  - Most FOBS have been updated – all other FOBS will be cancelled to start off clear.

- Architectural Committee – NO UPDATE
- Trail Committee – 10 New signs to be ordered.
  - Motion Approved: Trail Committee to add 2<sup>nd</sup> sign regarding munciple code 63.44 – violation for driving on the trail.
- Welcoming Committee NO BASKETS
- Membership Committee – No new update

7. **Calendar Review:** Next Meeting July 6<sup>th</sup>, 7:30 at the ring.

8. **Audience Discussion / Concerns:** Pictures on Facebook – FB is not sactioned by the board. The site is run by a homeowner and the DLPOA does not oversee the site or what goes on the site.

Issue on trail by Kirk's property – There are structures and planting of the trail by Dapplegray homeowner(s), taking the trail width from 10' to 3'. Kirk requested the board look into this issue.

9. **Adjournment** – approximately 8:56

## **BOARD DUTIES & CALENDAR REMINDERS**

### **December:**

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1<sup>st</sup> Instalment

### **January:**

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

### **February:**

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

### **April:**

- Pay property Taxes – 2<sup>nd</sup> Instalment

### **May:**

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

### **June:**

- Distribute Annual Dues Notice

### **July:**

- Compile Fiscal Year Financials for Federal Tax Return

### **August:**

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

### **September:**

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

### **October:**

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security