



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
JANUARY 10, 2023 – POULINS & ZOOM

ATTENDEES:

BOARD: KAREENA DONG, CHRISSEY MEISTERHEIM, BABAK FARROIKH-SIAR, JOE LITCHFIELD, JACK MCNAMARA, ADAM BUCKMAN
ATTENDEES: JACK L., JULIE H., CINDY B., SUZETTE J., BECKY B., KEVIN & CORA P., BERT & LULU B., SHERRY A., MICHELE & JEFF,
LIZ H., PAUL S., LARRY & SHERRY W., DEBBIE T., A.J. P.

Approve Prior Meeting Minutes – The December Board meeting minutes were approved by Adam and Babak

Meeting called to order at 7:33pm

1. Treasurer's Report:

- Current Balance ~ \$61,465
- Babak and Kareena to work on improvement of how we receive and deposit checks to DLPOA HOA.
- Misc Reimbursements for Holiday party, Holiday contest and Riding Ring income contributed to the changes.

2. New and Recurring Topics/Follow up:

- December Recap
 - Holiday Party was a success and a great turnout. Thank you Buckmans!
 - Horse Caroling (Dec. 16th) was a hit!
 - Santa on the Lanes (Dec. 17th) was a great evening for all the kids in the neighborhood. Thank you everyone that help put it all together.
 - Holiday Lights – Inaugural House Decoration Contest
 - The neighborhood never looked so festive and lit up. Thank you everyone who participated and especially our judges.
 - Next year may look to change the prize and add categories to the House Decoration Contest.
- 1st Meeting with the New Board for 2024
 - President – Babak F.
 - VP – Chrissy M.
 - Treasurer – Kareena D.
 - Secretary – Adam B.
 - Brian / Joe / Jack – Directors of the Board
- Events Coming Up
 - Easter events to be discussed at a later time.
- Directory
 - Brian is updating the directory.
 - If anyone has any edits to the directory to please contact the board.
- Capital Improvements
 - Front Entrance
 - Need additional bids for front entrance DLPOA. Julie/Joe to continue process.
 - Please provide suggestions and ideas for the next HOA meeting in February.
- Internet at the Riding Ring.

- Cox offered after negotiations a Standard internet package of \$100/month for internet service.
 - Motion to approve (1st Joe & 2nd Adam) and move forward to see what Cox terms and conditions are for internet service. Babak to revert back to the Board on his additional discussions.
 - Another option was Starlink but \$600 setup fee and potential \$150/month for service.
- Peacock Issue
 - Recently a peacock was unfortunately shot with a pellet gun and had to be euthanized.
 - Attendees of the meeting suggested a committee be formed to help the peacocks in this situation and have a write-up in the Hoofbeats on the do's, don'ts and consequences of injuring our fellow neighborhood peacocks.

Committee Reports:

- Security/Safety:
 - It was noted there are more burglaries all over PV, if you see something say something and call the police.
 - Potential guest speaker to address safety tips and overall safety of our neighborhood.
 - Kids on E-Bikes. Please watch out and remind kids on E-bikes to please be careful.
- Ring Committee
 - No major updates other than minor maintenance is required.
- Architectural Committee
 - Redoing Barn at 84 Buckskin
 - Buckskin trail potentially closed Jan. 16th – 23rd due to the construction.
 - 55 Buckskin built a chicken coop in the yard area visible from Buckskin Lane. Kevin Palma stated that area is considered their side yard due to the configuration of the home related to the public street.
- Trail Committee
 - A couple areas will need attention after the rain and have access to a tractor to help with the trails. Anyone who knows how and can drive a tractor to let the Board know.
 - Paul S. filled about 50/60 sandbags down at the riding ring for anyone that needs sandbags.
 - Dapplegray arena trail needs some maintenance due to the rain.
 - Houses on PV drive by the public horse arena are under construction. Please let Board know if you see any issues or misuse of the trails. May flag for the RHE City to drag for nails due to construction.
- Welcome Committee
 - Working on dates and house for the Welcome Committee. TBD
- Membership Committee
 - No updates
- Events Committee:
 - Easter events coming up.
- Communication Committee:
 - There are a couple of open interviews that Ariana D. and Adam B will address.

Next Meeting – February 7th, 7:30pm (Sherry W to host)

Adjournment – 9:01 pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security