



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES-JUNE
JULY 5TH, 2023- VIRTUAL ONLY/TEAMS

ATTENDEES:

BOARD: B.LITTLE, C. MEISTERHEIM, A. BUCKMAN, J. AMBROSE, J. LITCHFIELD
AUDIENCE: SHERRY AND LARRY WALDSTEIN, JASON GALLIEN, JENNY LITCHFIELD

Approve Prior Meeting Minutes – The June Board meeting minutes were approved.
Meeting called to order at 7:33pm

1. Treasurer's Report:

J. Ambrose reported we currently have a balance of \$48,849.67 resulting from this month's activity of 13 Membership payments, reimbursements and deposits from May event (cost to DLPOA was \$3800) and landscape/repairs.

New and Recurring Topics/Follow up:

Membership- Jason sent out Dues notice today. We can monitor but we are hopeful that things kick off. Dues notice also went to non-resident riders as well. It was also published in Hoofbeats.

Front Entrance- Joe- bids are not in yet, due to a delay over the 4th holiday. Will follow-up next meeting.

4th of July Festivities Recap- Jenny- it was a success and the turn-out was great. There were about 20 vehicles in the parade and many spectators. Thank you to guys on the grill, cleaning crew and most of all to Jenny and Joe for all their support. 16th year of 4th of July festivities. Wonderful event.

Waldstein Landscape- Joe- met with Wabah to review landscape improvements. The city requires 50% of the property be landscaped and an 8-foot setback from the street. The compromise will be 4 feet back from edge of asphalt. Larry/Sherry share that their issue is they never received any information or documentation from the city with these requirements. The city requires that if you do improvements, you must update the property to match the current compliance rules. Joe- motion to support the board approve a 4 foot setback from street. Brian seconds. Approved.

Road work- Brian- contract has been accepted and work will hopefully begin at end of July and take approximately 20 days to complete all sides.

1. Committee Reports:

- Ring Committee – Brian- thank you to Kelly for an amazing Drill Team performance at the 4th of July BBQ.

- Architectural Committee – Joe- 14 Sorrel, another ADU was approved. 2 bedroom approved to replace old tack-room. 10 Buckskin- Solar roof, panels are facing street. Joe inquired with the city about placement and how it gets approved, visibility should be under review, it's not desired by the neighborhood. No city comment on visibility thus far.
- Events – Fall BBQ is set for Saturday September 16th. Events committee and Chrissy will work together to present budget at next meeting.
- Welcome Committee – Jenny- 3 homes to do next month and Jenny will reach out with dates.
- Trail Committee- Paul- Kathy Glicksman inquired about fencing behind their yard.
Joe- motion to pay for half of the use of a tractor serviced and then it is at our disposal. \$1250. Will review insurance requirements and if a contract is needed, and review for next meeting.
- Membership Committee – Jason- nothing to report other than dues notice went out.
- Communication Committee – Ariana- not present.
- Audience comments-
 - Jason Gallien- re-do signage at Arena in order to post rules again. Buckmans have old sign.

2. **Calendar Review:** August 2nd, 7:30 pm- Community Center

3. **Adjournment** at 8:16 p.m

BOARD DUTIES & CALENDAR REMINDERS

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

